



**CITY OF KENORA
STANDING COMMITTEE MEETING
AGENDA**

**FINANCE & ADMINISTRATION COMMITTEE
COMMUNITY SERVICES COMMITTEE
OPERATIONS COMMITTEE**

TUESDAY, MAY 6, 2008

11:30 a.m. to 2:30 p.m.

City Hall Council Chambers

FINANCE & ADMINISTRATION COMMITTEE

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, May 12 Meeting:

- *To amend the 2008 Operating Budget with respect to allocations for the Lake of the Woods Museum and Kenora Public Library.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

C. CONFIRMATION OF MINUTES

Moved by , Seconded by & Carried:

THAT the Minutes of the last regular meeting held Monday, April 7 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

E. REPORTS:

FINANCE & ADMINISTRATION COMMITTEE AGENDA

Councillor R. McMillan – Chair

Councillor D. McCann – Vice-Chair

Councillor W. Cuthbert – Member

COUNCILLOR R. McMILLAN, CHAIR

<u>NO.</u>	<u>REPORT SUBJECT</u>	<u>DISPOSITION</u>
1.	Licensing By-law #80-2006 – Vending Regulations

RECOMMENDATION:

THAT Council of the City of Kenora hereby embark on a coordinated effort to obtain stakeholder opinion from the public and other affected groups and agencies concerning the operation of mobile food carts on public property, including streets and sidewalks within the City of Kenora; and further

THAT a May 31st deadline be established for receipt of this feedback.

2. **Wilco – Noise By-law Exemption (May 13 to October 31/08)**
 Option #1 – Monday to Saturday: 6:00 a.m. – 11:00 p.m.
 Option #2 – Sewer/Water only: Monday to Saturday inclusive (24 hrs.)

3. **a) Parliamentary Procedure with Fred Dean for Council & Staff**
- Attendance @ Dryden Workshops – June 6/08

- b) Kenora Session with Fred Dean – Mon., June 2**
- Time; Topics; Location

4. **Lease Renewal with River Air – Water Street Parking**

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of a land lease renewal between the Corporation of the City of Kenora and River Air Limited. for a two year term, with a further three year option, commencing June 1, 2008.

5. **Section 357 – Cancellation & Refund of Taxes**

RECOMMENDATION:

THAT the Section 357 tax adjustments totaling \$64,904.05, with potential refunds of \$64,904.05 be approved.

6. **Land Ambulance & Family Health Team Facility**

RECOMMENDATION:

THAT Council of the City of Kenora hereby state its initial support for the Kenora Health Care Centre’s planned expansion of the Paterson Medical Clinic to include a land ambulance and office facility complex; and further

THAT the request for interim funding and long term financing of the project through the issuance of a debenture be referred to the City solicitor for review and report.

7. **Strategic Planning 2015 and Beyond**

RECOMMENDATION:

THAT Council of the City of Kenora hereby give notice of its intent to embark on a strategic planning exercise Kenora Vision 2015 and Beyond; and further

THAT the Finance & Administration Committee and Senior Management identify resources and develop a work plan to embark on a community-based strategic planning exercise at the June Committee meeting.

8. **2008 Budget Allocation – Museum and Library**

RECOMMENDATION:

THAT Council hereby approves amending its 2008 budget allocations to the Kenora Public Library and the Lake of the Woods Museum Board as follows:

- Kenora Public Library – amended 2008 Operating Budget Allocation of \$495,845;
- Lake of the Woods Museum – amended 2008 Operating Budget Allocation of \$201,650;

AND THAT Council hereby gives three readings to By-law #69-2008 – A By-Law to Adopt Amended Estimates for Operating and Reserves to be incorporated into the sums required for municipal purposes, during the year 2008; and further

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2008 Municipal Operating and Municipal Five Year Capital Plan by by-law at its May 12th meeting.

9. Proposed Closing of City Hall – January 2

RECOMMENDATION:

THAT Council approve closing City Hall, including the Provincial Offences office, on January 2, 2009.

10. Terms for Trust Fund resulting from KMTS entities sale Proceeds

11. KPSBoard – Recommended Increase - Taxi Fares

RECOMMENDATION:

WHEREAS the costs of operation including the astronomical gas prices are placing an additional burden on Taxi owners;

THEREFORE be it resolved that the Kenora Police Services Board approves the recommendation from the Kenora Police Service to increase taxi fares as requested by Co-ot Taxi as follows;

<u>1st Year – 5% Increase</u>		
<u>Rates</u>	<u>Old Rates</u>	<u>New Rates</u>
First One Tenth Kilometre	\$ 3.44 plus GST	\$ 3.61 plus GST
Per One Tenth Kilometre	.19 plus GST	.20 plus GST
Waiting Time Hourly	39.60 plus GST	41.58 plus GST

<u>2nd Year – 3% Increase</u>		
<u>Rates</u>	<u>Old Rates</u>	<u>New Rates</u>
First One Tenth Kilometre	\$ 3.61 plus GST	\$ 3.72 plus GST
Per One Tenth Kilometre	.20 plus GST	.21 plus GST
Waiting Time Hourly	41.58 plus GST	42.83 plus GST

<u>3rd Year – 3% Increase</u>		
<u>Rates</u>	<u>Old Rates</u>	<u>New Rates</u>
First One Tenth Kilometre	\$ 3.72 plus GST	\$ 3.83 plus GST
Per One Tenth Kilometre	.21 plus GST	.22 plus GST
Waiting Time Hourly	42.83 plus GST	44.12 plus GST

AND THAT these increases are effective as follows:

- 1st year increase June 1, 2008
- 2nd year increase June 1, 2009
- 3rd year increase June 1, 2010.

12. 2008 BIZ Levy

RECOMMENDATION:

THAT Council hereby approves the Harbourtown Centre Business Improvement Board budget request in the amount of \$50,000 representing the 2008 Business Improvement Board levy; and

THAT Council give three readings to By-law #68-2008 to adopt the estimates for funds to be raised for 2008 on behalf of the Harbourtown Centre Business Improvement Board; and further THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2008 Business Improvement Board Levy at its May 12th meeting.

13. BIA Under Levy

RECOMMENDATION:

THAT Council hereby approves the write off of the under levy related to the former Business Improvement Area levy in the amount of \$2,483.82 as of 31 December 2007.

14. Sunset Trail Riders – Request for Charitable Donation Receipt

RECOMMENDATION:

THAT Council hereby approves the proposal for the purchase of a groomer dated April 24, 2008, as submitted from the Sunset Trail Riders resulting from Council Resolution #9, approved on April 14, 2008, pending the following amendment:

The paragraph "The STR appreciates the City of Kenora assisting in facilitating this donation. The amount of the donation payable to the City of Kenora is \$36,000. The purchase amount for the groomer and the trailer is \$36,000." be replaced with the following wording: "The STR agrees and understands that, following both approval of this proposal and resulting purchase of this groomer, the City will reimburse the STR for costs related to the purchase up to a maximum of the related donation amounts received for this purpose"; and

THAT City administration be authorized, pending receipt of the amended proposal from the Sunset Trail Riders, to proceed with accepting the related donations; and further

THAT City administration be authorized, pending receipt of documentation of the purchase of the groomer by the Sunset Trail Riders, to reimburse the Sunset Trail Riders for this purchase to a maximum of either the total donations collected or the actual purchase costs incurred, whichever is less.

15. Agreement- Adjustment Advisory Program for the Labour Adjustment Process

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of an agreement with the Minister of Training, Colleges and Universities with respect to the Adjustment Advisory Program for the Labour Adjustment Process.

16. Endorsation of Resolution – Tay Township – Provincial Funding.....

RECOMMENDATION:

WHEREAS it is very encouraging for municipalities to see that the federal and provincial governments have, for several years now, finally given formal recognition, through their various short and long-term budget announcements, that they have certain responsibilities to help fund new and replacement municipal infrastructure; and

WHEREAS the funding contributions from the senior levels of government result in, among other things, cleaner air and water, safer roads and bridges, etc.; and

WHEREAS the funding has resulted from programs such as the Canada-Ontario Municipal Rural Infrastructure Fund, Rural Infrastructure Investment Initiative, Municipal

Infrastructure Investment Initiative, Move-Ontario and the Municipal Roads and Bridges Fund; and

WHEREAS the stated objectives of the various programs such as "... to ensure that Ontarians in small urban and rural communities enjoy a quality of life that is second to none ..."; "... support economic development, prosperity and quality of life in small and rural municipalities"; "... to direct new infrastructure funding to support the construction or renewal of municipally owned infrastructure assets" are admirable and very desirable; and

WHEREAS, with the exception of the Move Ontario and the Municipal Roads and Bridges Funds, detailed, costly, onerous and in some cases, very complicated applications had to be submitted to try and access funds from the various programs; and

WHEREAS those applications were submitted as a municipality's highest priority; and

WHEREAS those municipal priorities were then subjected to the province's own set of criteria;

WHEREAS a perception has evolved that the selection process is politically driven rather than being based on an open and accountable analysis of project eligibility and community needs;

WHEREAS the senior levels of government now recognize that ALL municipalities are in urgent need of new and replacement infrastructure and that municipalities have very limited resources from which to fund these many and varied projects;

NOW THEREFORE BE IT RESOLVED THAT the province make infrastructure funding available to ALL municipalities based upon formulae similar to those developed for the Move Ontario and the Municipal Roads and Bridges Fund so that municipal politicians and staff do not have to waste valuable time, effort and money in applying for the various programs' funds that would enable the construction of necessary projects; and

FURTHERMORE BE IT RESOLVED THAT a copy of this motion be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition of Ontario, the Leader of the New Democratic Party of Ontario, and to Tay Valley.

17. Community Forum on Violence & Health (Dryden-June 19/20)

18. Appointment to Harbourtown Centre Committee

RECOMMENDATION:

THAT Jeff Robb be hereby appointed to replace Selen Alpay on the Harbourtown Centre Committee as a Chamber of Commerce rep., with a term to expire November 30, 2010.

19. Hearing Health Care Crisis – Kenora Area

20. Proclamation – "Supervised Access Services Week"

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the week of May 19-25, 2008 as "Supervised Access Services Week" in and for the City of Kenora.

OTHER BUSINESS

ITEMS ON HOLD:

- The Rat Portage

NEXT MEETING

- Monday, June 9, 2008.



COMMUNITY SERVICES COMMITTEE AGENDA

*Councillor C. Van Walleggem – Chair
Councillor C. Drinkwater – Vice-Chair
Councillor R. McMillan - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its Monday, May 12 Meeting:

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. CONFIRMATION OF MINUTES

Moved by , Seconded by , & Carried:-

THAT the Minutes from the last regular meeting held April 7, 2008 be confirmed as written and filed.

D. REPORTS:

COUNCILLOR C. VAN WALLEGHEM, CHAIR

<u>NO.</u>	<u>REPORT SUBJECT</u>	<u>DISPOSITION</u>
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No Reports.

OTHER BUSINESS

NEXT MEETING

- Monday, June 9, 2008.



OPERATIONS STANDING COMMITTEE AGENDA

*Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor A. Poirier - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its Monday, May 12 Meeting:

n/a

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. CONFIRMATION OF MINUTES

Moved by , Seconded by , & Carried:-

THAT the Minutes from the last regular meeting held April 7, 2008 be confirmed as written and filed.

D. REPORTS

ROADS

1. Trapper Council Agreement – City of Kenora Nuisance Beaver Program – 2008

RECOMMENDATION

THAT the Agreement appended hereto, between the Kenora Trapper's Council and the City of Kenora, respecting nuisance beaver services for the period May 16 to September 15, 2008, inclusive, be accepted.

2. 2008 Interlocking Brick and Concrete Sidewalk Maintenance Tender

RECOMMENDATION

THAT the following tenders be received by the City of Kenora, GST extra,

Roen Redi-Mix & Contracting Inc	\$ 115,673.50
Prime Construction	\$ 101,950.00
Don Hagar Contracting Inc	\$ 75,150.00

THAT the quotation submitted by Don Hagar Contracting Inc., in the amount of \$75,150.00 (GST extra), be accepted.

PARKS

3. Kenora Rowing Club Regatta

RECOMMENDATION

THAT Council of the City of Kenora acknowledge the Kenora Dragon Boat Festival on Sunday August 10, 2008 at Garrow Park/Rabbit Lake, and further;

THAT approvals be granted as outlined below in conjunction with the above-noted Special Event;

1. A variance be granted for the motor size on Rabbit Lake set by By-law No. 153-2005 [officials' boats (including the Canadian Military Safety Boat) need to operate 25-30 h.p. motors to keep up to the racing boats to ensure their safety on the water for the date above]
2. The event buoys to be placed in the water 1 (one) day prior to the event, to be removed following the Dragon Boat Festival.
3. The park rental fee of \$100.00 (one hundred dollars) be waived for the Community Foundation to have exclusive use on, August 10, 2008, of Garrow Park including the Tennis Courts.

4. Canadian Army Veteran's Event

RECOMMENDATION

THAT Council of the City of Kenora acknowledge the 2nd Annual Lewis Mackenzie Order of Canada ICROSS National Honour Ride to be held August 1st, 2nd & 3rd, 2008, and further;

THAT approvals be granted as outlined below in conjunction with the above noted Special event:

1. Free use of the City Parking Lot beside the parkade on the Friday night - August 1st from 6:00 p.m. – 11 p.m.
2. For the participation of Mayor & Council during the Flag Raising Ceremony at Kenora Armories at 10 a.m. on Saturday August 2nd.
3. Use of part of the Keewatin Wharf along the brick wall for parking for the memorial service at Beatty Park from 10:30 a.m. – Noon on Sat. Aug. 2nd.
4. Free use of Beatty Park for the Memorial Service from 10:30 a.m. – Noon on Sat. Aug. 2nd, 2008.

5. Ban on Feeding Wild Animals

RECOMMENDATION

THAT authority is granted within the Municipal Act to single tier municipalities to pass by-laws respecting matters within the sphere of jurisdiction entitled "Animals"; and

THAT Council has agreed to institute a by-law to prohibit the feeding of wild animals within the boundaries of the City of Kenora; and further

THAT the following adoption of the by-law, Administration will make arrangements to establish a Set Fine Schedule for this purpose as set out below:

BY-LAW SECTION #	SHORT FORM WORDING	SET FINE
Section 2. (a)	Intentional Feeding of wildlife	\$ 500.00
Section 2. (b)	Place or allow any device or material to attract wildlife (Exception – Bird Feeders)	\$ 500.00
Section 2. (c)	Failure to remove materials	\$ 500.00
Section 2. (d)	Failure to modify or remove device	\$ 500.00

6. Kenora Port Authority

RECOMMENDATION

THAT the following be hereby appointed to the Kenora Port Authority, with a term to expire November 30, 2010:-

Councillor Chris Van Walleghem
Councillor David McCann
Connie Von Petzinger – Lake of the Woods Property Owners Association
Bill Richards – Kenora Business Community
Darcy Morton – Keewatin Business Community
Brian MacDonald – Public-at-Large
Michael Murray – Public-at-Large; and

THAT the following also be appointed as Resources to the Committee:-

Chris Deslauriers – Kenora Wharf Management
Joanne Hill – Keewatin Wharf Management
Bill Preisntanz - CAO
Marco Vogrig - Municipal Engineer
Joanne McMillin - City Clerk
Jeff Port – City Planner
One Member of the Kenora Police Service Marine Unit
One Member of the Ontario Provincial Police Marine Unit; and further

THAT Resolution #25 dated December 4, 2006 be and is hereby rescinded.

WATER & SEWER

7. Drinking Water Quality Management Plan for the City of Kenora

PRESENTATION (Bruce Graham): Overview of the Municipal Drinking Water Licensing Program – Focus on Drinking Water Quality Standard.

ITEMS ON HOLD:

- Municipal Roads Snow Clearing Policy

OTHER BUSINESS

NEXT MEETING

Monday, June 9, 2008

Motion required adjourning to Closed Meeting Session (Finance & Administration):

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at _____ p.m. to discuss items pertaining to the following:-

- **Personal matter about an Identifiable Individual**
 - **Labour Relations**

Reconvene to Open Session with any action from Closed Meeting.

Motion to adjourn:

THAT this meeting now stands adjourned at _____ p.m.